

PACIFIC COAST DEAF BOWLING ASSOCIATION

PACIFIC COAST DEAF WOMEN BOWLING ASSOCIATION

BYLAWS

May 25, 2018

June, 2019 (No Revised)

January 30, 2020

Article 1. Name

This organization shall be known as the Pacific Coast Deaf Bowling Association (PCDBA) and Pacific Coast Deaf Women Bowling Association (PCDWBA), hereinafter will be referred as Association.

It shall consist of Alaska, Arizona, California, Colorado, Hawaii, Idaho, Kansas, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming and the province of British Columbia.

Article 2. Purpose

To encourage and foster among its members and those interested in sport, in the spirit of good fellowship.

To conduct an annual tournament of the game of America tenpins, the results shall determine the championship of the Association in the four-bowler Team, Doubles, Singles, All-Events, Masters/Queens, and Senior Masters/Queens.

To recognize Hall of Fame to honor worthy deaf bowler, leader, or officer.

To recognize All-Stars and Bowler of the Year awards to honor the best four deaf bowlers of the previous year.

Article 3. Membership

Section 3.01 Membership shall be limited to the deaf, hard of hearing, hearing fluent in American Sign Language (ASL) bowlers.

Section 3.02 All members must have current USBC membership and be in good standing. Bowler may pay a one-time tournament participation fee in lieu of USBC membership.

Section 3.03 Lifetime membership shall be awarded to:

- (a) Past Officers who have served for two full terms (six years).
- (b) Hall of Fame members.

Section 3.04 Members shall pay annual dues as designated by Association before the tournament takes place. Dues shall go to the Association General Fund.

Article 4. Officers

Section 4.01 The Officers of the Association shall consist of the President, Vice-President, Secretary-Treasurer, and Tournament Director. There shall be **at least**

one opposite gender. These Officers shall perform the duties assigned by the Bylaws, Procedures, and by the parliamentary authority adopted by the Association. In event that there are not enough candidates in a specific gender, any qualified candidates shall run for the office.

Section 4.02 The Officers shall be elected by ballot on a staging basis to serve for one term **4** years or until their successors are elected. **President** and **Secretary** shall be nominated in the **even** year. **Vice-President** and **Tournament Director** shall be nominated in the **odd** year.

Section 4.03 Those running for office must be a member, in good standing, bowled in PCDBA/PCDWBA tournaments for a minimum of three (3) years over the previous five (5) years. Any candidates nominated for any particular office of the Association must reside within Association's territories.

Section 4.04 Each office shall be limited to two (2) consecutive terms.

Section 4.05 The outgoing Officer shall turn over the books and records to the newly elected Officer by September 1st when term begins.

Section 4.06 The Officer(s) shall be replaced:

- (a.) If they do not participate in two tournaments consecutively.
- (b.) If they miss two tournaments consecutively.
- (c.) If they choose to participate **in other events** that is not family related (i.e. **serious illness**, wedding, funeral, graduation, or birth of a child).
- (d.) If their behavior warrants termination, (unprofessional behavior towards Officers, Bowlers, and Fans.)

Section 4.07 To replace the terminated Officer.

- (a.) If during tournament, Executive Officers and captains of bowling team will vote before the next bowling event (Singles/Doubles, Team, Qualifications or Match Play).
- (b.) If not during the tournament, Executive Board Officers can do either two things.
 - 1.) Vote to replace the terminated officer.
 - 2.) Allow current Officer to assume two (2) positions (but will be counted as one (1) Officer).

Section 4.08 Officers shall not be a team captain or a chairperson for any bowling tournaments.

Section 4.09 Hearing bowlers shall not hold any office's position.

Article 5. Meetings

Section 5.01 Annual Executive Board meeting shall be held on Thursday of the tournament weekend.

Section 5.02 Annual Governing Board meeting shall follow the Executive Board meeting.

Section 5.03 Annual General Meeting shall be held on Friday of the tournament weekend.

Article 6. The Executive Board

Section 6.01 The President:

Shall preside at the Executive Board and General meetings.

- (a.) Shall appoint auditors from the Association membership.
- (b.) Shall be ex-officio of all boards.
- (c.) Shall appoint a recording secretary.
- (d.) Shall formulate committees as many as deemed necessary.
- (e.) Shall countersign the minutes of the meeting.

Section 6.02 The Vice-President:

- (a.) Shall perform the duties of the President in his/her absence.
- (b.) Shall chair and appoint members to serve the Law Committee.
- (c.) Shall update and maintain Bylaws and Procedures.
- (d.) Shall send revised Bylaws and/or Procedures to the Governing Board 30 (thirty) days before the tournament date.
- (e.) Shall present proposals submitted by bowlers during General Meeting.
- (f.) Shall send proposed updated amendments to the Bylaws or Procedures to the members sixty (60) days before the General Meeting.
- (g.) Shall be responsible for All-Star and Bowler of the Year nominations and awards.

Section 6.03 The Secretary-Treasurer:

- (a.) Shall be a citizen of United States of America.
- (b.) Shall be responsible for all the minutes and correspondence for the Association.

- (c.) Shall keep Liaison (Host) Officer informed of the status of the upcoming tournament.
- (d.) Shall provide copies of annual financial report and minutes to the members at the General Meeting.
- (e.) Shall submit financial report and minutes within ninety (90) days upon conclusion of the tournament to the Executive Board.
- (f.) Shall send entry forms to bowlers in good standing or upon request during the first week of January. The deadline for the entry forms shall be April 10th.
- (g.) **Shall receive bowler entry form deposits from Tournament Directors.**

- (h.) Shall create Newsletter three (3) times a year as follow:
 1. **Winter Issue:** Entry Form, Tournament Rules, and League average.
 2. **Before Tournament Issue:** Lane Schedule, and Unofficial Prize List.
 3. **After Tournament Issue:** Official Prize List and Results.
- (i.) Shall be in charge of the Association's funds and disburse with a signature from either the President or the Vice President.
- (j.) Shall provide reimbursement to the Officers only when receipts have been turned in.
- (k.) Shall send prize fund to the winners within thirty (30) days after the tournaments.

Section 6.04 The Tournament Director:

- (a.) Shall be responsible to receive sanction and conduct the tournament according to the Organization's rules and Rules of Regulations of the United States Bowling Congress (USBC), unless otherwise arranged with the USBC.
- (b.) **Shall receive Tournament forms deposits confirmed from Secretary-Treasurer and help verify and determine tournament average.**
- (c.) Shall have the power to draft lane assignments and placing pick up bowlers in team and/or double.
- (d.) Shall recruit additional volunteer help he/she deem necessary to properly attend to clerical labors in case bowling computer scoring system is down.
- (e.) **Shall receive entry forms.**
- (f.) **Shall appoint recruit a coordinator for the Masters/Queens, and S.C. Masters/Queens Elimination Bracket.**

- (g.) Shall send confirmation notice and lane schedule to Secretary in “Before Tournament” newsletter two weeks before the tournament.

Section 6.05 The Liaison (Host) Officer:

- (a.) Shall submit tournament contract from the bowling house manager to the Secretary-Treasurer.
 - (b.) Shall assist the Tournament Director in conducting the tournament.
 - (c.) Shall take care of all correspondences between Host Committee and Association’s Officers.
 - (d.) Shall keep the President informed of all developments in the Host Committee.
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Article 7. Governing Board

Section 7.01 The Governing Board shall consist of the President, Vice-President, Secretary-Treasurer, Tournament Director, Members of the Law Committee, Past Presidents and active Hall of Fame members.

Article 8. Committees

Section 8.01 Nominating Committee shall be appointed at the President’s discretion.

Section 8.02 Grievance Committee shall consist of the Tournament Director, Host Chairperson, President, and Vice-President to review grievance.

Section 8.03 Law Committee shall consist of the Vice-President and at least three (3) members.

Article 9. Amendments

Section 9.01 Any members shall submit the proposed amendments to the bylaws in writing with rationale to the Executive Board at any time before April 15th.

Section 9.02 A vote of two-thirds (2/3) of active members, present at the General Meeting and voting, shall be required to agree on a proposed amendment.

Article 10. Parliamentary Authority

The rules contained in the current edition of Robert's Rule of Order Newly Revised shall govern the Association in all cases to which they are applicable. And inconsistent with these Bylaws and any special rules the Association may agree on.

Article 11. Dissolution

Upon dissolution of the Association with majority of the Board and approval of two-thirds (2/3) of the membership of the Association, this Association shall be dissolved and all the funds and assets shall be divided equally and transferred to existing Deaf Bowling Clubs/Organizations that have hosted tournaments in the past within Association's territories.